

SHARED RESPONSIBILITY

GCSL outlines the environment for all Clubs and Teams. This environment requires acceptance of responsibilities by all members of the program.

“SHARED RESPONSIBILITY”

By “Shared Responsibility” we mean that every coach, every assistant coach, every team manager, every Club representative, and every Club President along with *GCSL* will be responsible to accurately and promptly handle their responsibilities for their team, club and *GCSL*.

The success of *GCSL* is dependent upon each individual coach and each Club handling their own responsibilities. When this occurs the required work and effort to provide a soccer opportunity will have been divided up among all of the participations in the program.

COACHES:

- ❖ Coaches must have an email address (or a surrogate) in order to be coach in *GCSL*. It must be entered into the web site accurately.
- ❖ Assistant coaches must have an email address (or a surrogate) in order to complete the Risk Management Forms. Assistant coaches should also enter their email addresses into the *GCSL* web site.
- ❖ Coaches are responsible for data entry of their team and assistant coaches, keeping the information on their team current and accurate which also means correcting errors and making immediately changes as they occur. It also means that coaches must enter all updates from season to season if changes occur.
- ❖ Coaches are specifically responsible for keeping their own and their assistant coaches' email addresses current.
- ❖ Coaches are responsible for downloading and printing their own rosters once the player passes are validated.

- ❖ Coaches are responsible for downloading and printing all material like Rules Guides, How To Instructions, Brackets, Schedules and responding to all emails forwarded by GCSL and/or their club.
- ❖ Coaches are responsible for keeping their and their assistant coaches and players email addresses current and accurate.
- ❖ Coaches are responsible for handling all deletes, transfers and drops that occur during the season (before and after the GCSL registration date).
- ❖ Coaches are responsible for reporting their scores on the web site within the established time line.
- ❖ Head Coaches and assistant Coaches are responsible for submission of Risk Management Forms and Concussion Training via the web site as required by OSYSA and GCSL.
- ❖ Coaches are responsible of immediately informing their Club if they elect to drop from the program once their team has been entered into GCSL.
- ❖ Coaches are responsible for accurately and correcting completing all US Youth Soccer Membership Registration Forms, US Youth Soccer Player Passes and US Youth Soccer Coaches Passes via the web system on the timing established by GCSL. If the team cannot be registered on registration day there is a \$100.00 fine when the material is re-submitted for registration.
- ❖ Coaches are responsible for the results of any circumstances that may occur for his/her teams due to their failure to handled any and all requirements of "Shared Responsibility". This includes any and all responsibilities included within this section and any others not listed. No exceptions can be given for failure to handle their responsibility.
- ❖ Coaches are responsible to contact their Club Representatives on all issues and questions.

CLUBS:

- ❖ Clubs are to have a policy within their Club that all coaches are to contact them for answers of questions and resolution of issues.
- ❖ Clubs are responsible to provide support and answers to all questions/issues raised by their coaches. In the event that they cannot resolve or answer questions / issues, they are to contact the appropriate GCSL resource for assistance.
- ❖ Clubs are responsible for re-sending email admin letter to coaches to re-provide passwords when needed by their teams.
- ❖ Clubs are responsible for data entry of all teams and identification of teams that they will enter into GCSL for each season.
- ❖ Clubs are responsible for informing GCSL immediately if a team is going to drop from the program.
- ❖ Clubs are responsible for the immediate deletion from the GCSL web site all teams that have dropped from GCSL.
- ❖ Clubs are responsible for the training of their coaches on the GCSL requirements and the utilization of the website.
- ❖ Clubs are responsible for entry and accurate maintenance of all Club material on the web site - field directions, teams entered, names of Club Representative, Club Presidents, email addresses of all Club representatives and their President. All information must be kept current and accurate.
- ❖ Clubs are responsible for training of all coaches within their club.